

February 6, 2018

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, February 6, 2018, at 7:00 P.M. in the Township Municipal Building.

Supervisors Gary E. Hittle and David A. Geisel were present. In addition, Caleb Stright of *The Record-Argus*, Bernie Fulton of 570 Mercer Road, R. A. Scott of Blahut Road and Ron Veado of Wasser Road were in attendance.

Chairman Gary Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. R. A. Scott of Blahut Road asked about the condition of Township Roads, specifically Hamburg Road and asked about paving the road this summer. Chairman Hittle stated the roads would be patched and then seal coated during the summer maintenance season. Mr. Scott also asked about reclaimed asphalt. To date, PennDot does not have a program for Townships to partner for in-place reclaimed asphalt. Ron Veado then asked about the Township extending the sewer lines out to service his Market at 181 Hadley Road. Chairman Hittle stated grant funding for sewer line extensions currently is not available. Sewer line extensions would be something Mr. Veado should address with the Hempfield Township Municipal Authority Board at their next Board meeting in February, 2018. He also asked about the zoning in the area of his Market on Hadley Road.

Chairman Hittle said he would entertain a motion to approve of and dispense with the reading of the Minutes of the Annual Organization Meeting and Regular Meeting of January 3, 2017. Supervisor Geisel made the motion to approve of and dispense with the minutes. Chairman Hittle duly seconded the motion Motion carried. Chairman Hittle said the minutes are a public document and may be viewed during regular business hours at the Township Building.

Chairman Hittle noted that a vacancy for Township Auditor currently exists. The Township Supervisors are responsible to appoint an Auditor when a vacancy occurs. The Supervisors would like to appoint Mr. Mark Carper of 41 Quarry Hill Road to serve the remainder of the vacant term, set to expire 1/1/2024. Supervisor Geisel made a motion to appoint Mark Carper as a member of the Hempfield Township Auditors. The motion was duly seconded by Chairman Hittle Motion carried.

Chairman Hittle said Resolution R7-2018 has been prepared appointing a voting delegate and adopting procedures to participate in the 2018 Mercer County Joint Seal Coat Bid Program. Chairman Hittle read the resolution in full. Chairman Hittle asked if there is any discussion. Supervisor Geisel made a motion to approve Resolution R7-2018. The motion was duly seconded by Chairman Hittle. Motion carried.

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Chairman Hittle said Resolution R8-2018 has been prepared to approve the Hempfield Township Volunteer Fire Department's participation in the Federal Surplus Property Distribution Program. Chairman Hittle read the resolution in full and asked if there was any discussion. Supervisor Geisel made a motion to approve Resolution R8-2018. The motion was duly seconded by Chairman Hittle. Motion carried.

Chairman Hittle said Resolution R9-2018 has been prepared to adopt the Mercer County 2018 Hazard Mitigation Plan as required by the Federal Disaster Mitigation Act of 2000. Chairman Hittle read the resolution in full and asked if there was any discussion. Supervisor Geisel made a motion to approve Resolution R9-2018. The motion was duly seconded by Chairman Hittle. Motion carried.

Chairman Hittle said the Supervisors need to approve participation by the Hempfield Township Volunteer Fire Department members in upcoming activities. They are: February 1 – Training; February 8- Training; February 12 – Directors' and Membership Meeting; February 15 – Work Session/Training; February 20 – Fire Chiefs Meeting; February 22 – Training. Supervisor Geisel made a motion to approve participation in the aforementioned activities by VFD members. It was duly seconded by Chairman Hittle. Motion carried.

Real Property Tax Exemption has been requested by the Pennsylvania Department of Military and Veteran Affairs for 660 Methodist Road through the Pennsylvania State Veterans Commission. Supervisor Geisel made a motion to approve the Tax Exemption. The motion was duly seconded by Chairman Hittle. Motion Carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of January. The police report was first presented. The men worked 878 man hours and traveled 4,219 miles. They issued 8 traffic citation, and 10 non-traffic citations. There were 16 accidents with 4 injuries. There were 75 criminal-related incidents, 307 service incidents, 75 police information, and 9 additional traffic related incidents. Property stolen was in the amount of \$887.50, property recovered in the amount of \$84.50. There was no damage to property reported.

For the month of January, there were 22 incidents in the district, 3 for EMS and 19 for Fire. Under Mutual Aid, Aid was given 6 times to other departments and received 3 times from other departments in the area. Incidents included 5 fires, 3 Rescue and Emergency Medical Service, 1 Hazardous Condition (no fire), 2 Service Calls, 10 Good intent calls and one false alarm.

There were 2 zoning permits issued for the month of January. The include Permit 3867 for a Sign for Cobblestone Hotel at 131 Hadley Road at an estimated market value of \$1400.00 and Permit 3868 for Gerald R. Fry Co., Inc., 100 Hadley Road, for a retail store remodel at an estimated market value of \$32,000.00.

The maintenance report for January was then presented. Roads were plowed and salted various times; Scraped roads of snow and slush various times; Moved snow piles at

the ends of 8th Avenue, Hollywood Blvd. and 6th Avenue various times; Plowed the back lot for recycling and anti-skid deliveries; Mixed salt/anti-skid various times; Checked roads for plugged ditches due to rain/snow melt off various times; Removed and cut up downed tree on Gibson Road; Cleared plugged floor drain at Township Building; Worked on Toro Zero-Turn mower for summer maintenance; Worked on augers/spreaders for winter maintenance various times; Picked up parts for Toro Zero-Turn mower; Patched potholes on 8th Avenue, Williamson Road and Hamburg Roads; Fixed Stop Sign at 6th Avenue and Leech Road; Worked on 2017 Chevy Pickup; Worked on Ford Dump Truck; Worked on engine for Jetter; Ran camera down drain at Township Building; Jetted drain at Township Building; Washed HTPD vehicles various times; Drove 99 International for CDL license testing; Fixed snow stakes around Township Roads; Cleaned inside/outside HTPD vehicles; Fixed stop sign at Williamson/Donation Roads; Fabricated new Burning Barrel; Serviced HTPD Units#2 and #3; Built portable Stop Sign; Worked on new evidence room/locker for HTPD; Replaced heater hose on GMC

Chairman Hittle opened the floor for miscellaneous business. R. A. Scott of Blahut Road suggested the Township make sure the main roads are cleaned during rush hours.

Chairman Hittle said that prior to adjournment, a motion should be made and seconded that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. The motion was made by Supervisor Geisel and duly seconded by Chairman Hittle. Motion carried.

There being no further business, Chairman Hittle made a motion to adjourn. Chairman Geisel duly seconded the motion. Motion carried.

Chairman Hittle declared the meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

Aqua Filter Fresh.....	\$ 57.35
Boyd's Lawn & Garden.....	\$ 520.27
Brownies Oil Comp.....	\$ 1,823.82
Companion Life.....	\$ 342.82
David A. Geisel.....	\$ 239.36
Penn Power Company.....	\$ 627.93
National Fuel.....	\$ 427.90
Greenville Regional Lock-Up.....	\$ 401.50
HA Thomson.....	\$ 350.00
Hittle Auto Supply.....	\$ 596.71
Joy Peterson.....	\$ 240.00
MCATO.....	\$ 90.00
McGill, Power, Bell LLP.....	\$ 1,500.00

P.T.Communications.....	\$ 90.00
Roger R Shaffer, Jr.....	\$ 1,000.00
Steven R. Vosler.....	\$ 450.00
Wagner’s Wheel Alinement.....	\$ 137.95
Wal-Mart Community.....	\$ 38.78
White Oak Shooting Club.....	\$ 210.00
Waste Management.....	\$ 72.84
Greenville Water Auth.....	\$ 793.47
Verizon Wireless.....	\$ 237.71
Campbell & Sherbondy.....	\$ 950.00
Tractor Supply Co.....	\$ 34.99
MEIT.....	\$ 1,109.28
Reinhardt’s Agency.....	\$ 278.82

STATE FUND:

Tractor Supply Co.....	\$ 549.98
Walsh Equipment.....	\$ 46.81
Three Rivers Aggregates.....	\$ 3,553.68
Morton Salt.....	\$ 1,437.96
Penn Power Company.....	\$ 2,259.70
Seigworth Road Supply, Inc.....	\$ 1,198.62

**TOWNSHIP OF HEMPFIELD, MERCER COUNTY, PENNSYLVANIA
RESOLUTION NO. R7 of 2018
A RESOLUTION TO ADOPT THE
2018 MERCER COUNTY JOINT SEAL COAT BID PROGRAM**

WHEREAS, the Board of Supervisors of Hempfield Township acknowledges the requirements to participate in the 2018 Mercer County Joint Seal Coat Bid Program;

WHEREAS, the Board of Supervisors of Hempfield Township deems it necessary to appoint a delegate and alternate delegate to act as the voting authority at the time of the bid opening to represent the Municipality of Hempfield Township, Mercer County for practical and cost effective means of Seal Coating Township Roads;

NOW, THEREFORE, BE IT RESOLVED that the 2018 Mercer County Joint Seal Coat Bid Program be adopted to implement cost effective means for Seal Coating Roads within the Municipality. The 2018 Mercer County Joint Seal Coat Bid Program is hereby adopted as the official Bid Program of the Township of Hempfield, Mercer County, and

- Each participating Municipality will be represented by one Delegate. Hempfield Township hereby appoints Todd P. Hittle as Delegate and Gary E. Hittle as Alternate Delegate (in the absence of the Delegate) as representative for Hempfield Township to act as the voting authority at the time of bid opening, and

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- The respective officials for the Lead Municipality, Delaware Township, are given the Authority to either award or reject the bid or bids, based on the votes of the appointed Delegates. The Lead Municipality for the Mercer County Joint Seal Coat Bid Program, Delaware Township, is hereby directed to implement the recommended activities assigned to them, and
- Hempfield Township, Mercer County will pay the Lead Municipality, Delaware Township, its share of the bidding costs.

ADOPTED AND ENACTED, this 6th day of February, **2018**.

Hempfield Township Board of Supervisors

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R8-2018

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF HEMPFIELD TOWNSHIP, MERCER COUNTY,
PENNSYLVANIA, AUTHORIZING PARTICIPATION BY THE HEMPFIELD
TOWNSHIP VOLUNTEER FIRE DEPARTMENT IN THE FEDERAL SURPLUS
PROPERTY DISTRIBUTION PROGRAM.**

BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF
SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY
RESOLVED by authority of the same, that the Hempfield Township Volunteer Fire
Department be authorized to participate in the Federal Surplus Property Distribution
Program, and

WHEREAS, the Hempfield Township Volunteer Fire Department is a public
agency essential to the welfare of the citizens of Hempfield Township; and

WHEREAS, the Hempfield Township Volunteer Fire Department receives partial
funding from the Hempfield Township Board of Supervisors;

IT IS HEREBY RESOLVED by the Board of Supervisors of Hempfield Township
to authorize participation by the Hempfield Township Volunteer Fire Department in the
Federal Surplus Property Distribution Program.

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RESOLVED THIS 6th day of FEBRUARY, 2018.

Chairman

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS

**Mercer County 2018 Hazard Mitigation Plan
Municipal Adoption Resolution**

Resolution No R9-2018

Hempfield Township, Mercer County, Pennsylvania

WHEREAS, the Township of Hempfield , Mercer County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Township of Hempfield acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Mercer County 2018 Hazard Mitigation Plan has been developed by the Mercer County Commissioners and the Mercer County Department of Public Safety in cooperation with other county departments, and officials and citizens of the Township of Hempfield, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Mercer County 2018 Hazard Mitigation Plan, and

WHEREAS, the Mercer County 2018 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the Township of Hempfield, Mercer County, PA:

- The Mercer County 2018 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of Hempfield and
- The respective officials and agencies identified in the implementation strategy of the Mercer County 2018 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 6th day of February, 2018

ATTEST:

Hempfield Township, Mercer County, PA