

April 3, 2018

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, April 3, 2018, at 7:00 P.M. in the Township Municipal Building.

All of the Supervisors were present. Residents John Bost of 184 West Methodist Road, Dick Stanley of 8 Fox Creek Drive; R.A. Scott of 19 Blahut Road; Bruce Tyson of 61 Quarry Hill Road and Caleb Straight of the *Record- Argus Newspaper* were present.

Chairman Gary Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of March 6th, 2018. Supervisor Geisel made that motion, Supervisor Todd Hittle duly seconded the motion and it was unanimously approved by Chairman Gary Hittle. Motion carried. Chairman Hittle noted that the minutes are a public document and may be viewed at the Township Building during regular business hours.

Chairman Hittle noted that the official opening of the Hempfield Township Municipal Park for 2018 will be on Monday, April 23rd.

Chairman Hittle said that in line with local and state-wide activities, Township Residents are urged to cooperate and participate by conducting a spring clean-up of their properties. Annual Clean-Up Day for Hempfield Township residents is scheduled for Saturday, May 5th, 2018, from 6:30 A.M. to 12:00 noon at the Township Building. Residents may call the Township Building at 724-588-5032 for details.

Next, Chairman Hittle said a motion is needed for permission for the Township Secretary to hire up to three (3) students for summer employment at the Township Park and helping the maintenance crew. Supervisor Geisel made the motion that the Secretary be permitted to hire up to three (3) students for summer employment. Supervisor Hittle duly seconded the motion, and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that the Supervisors need to officially approve the participation of Hempfield Township Volunteer Fire Department members in various activities. They are: April 5 – Training; April 9 – Directors/Membership Meeting; April 12- Training/Work Session/.Dairy Queen Fundraiser; April 17 – Mercer County Fire Chiefs meeting, April 19- Training, April 25- North Group Training at Greenville, April 28- Craft Show fundraiser. Supervisor Geisel made a motion to approve participation by Hempfield Township Volunteer Fire Department members in the various training and meetings mentioned. The motion was duly approved by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

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Chairman Hittle said the Supervisors remind all Township residents that every resident who had earned income from any source during the calendar year of 2017 must file a Township wage tax return with Berkheimer Tax Administrators on or before April 17, 2018. This return is required even though, in most instances, the wage tax has been withheld by the employer. This return is required regardless of age, amount of earnings, or place of employment. Information can be obtained from the local Berkheimer Office in Hermitage, PA or on the Berkheimer website. Those who have or will ask the IRS for an extension are also required to notify Berkheimer.

Next on the Agenda is the viewing of reports of the various Township departments for the month of March. The police report was first presented. The men worked 938 man hours and traveled 4,734 miles. They issued 8 traffic citations, and 6 non-traffic citations. There were 10 accidents with no injuries. There were 69 criminal-related incidents, 311 service incidents, 99 police information, and 16 additional traffic related incidents. Property stolen was in the amount of \$344.24 and with \$344.24 recovered.

The fire report was reviewed. There was one EMS incident and 9 Fire incidents. Mutual Aid was provided 8 times. The department responded to fire, 2 structure fires, 2 brush fires, 1 extrication from vehicle, 1 power line down and 4 dispatched but cancelled en route.

There were three zoning permits issued by the Zoning Administrator for the month of March. They were issued to; Wal-Mart of 45 Williamson Road for a "Pick-Up" sign at an estimated market value of \$3883.00; Lakeland Chrysler of 31 Hadley Road for a new sign at an estimated market value of \$2320 and Tony & Missy Miller of 6 Oakview Drive for a home addition at an estimated market value of \$75,000.00.

The maintenance report was next. The berm was filled at the mailbox at 60 Hamburg Road; Trees were trimmed along Hamburg Road for several days; Cleaned ice from traffic signal at Williamson Road entrance to Wal-Mart; Anti-skid and Salt were mixed several times; Plowed and salted Township roads several times; Summer maintenance was completed on the Troy-Built walk-behind mower; Wheel rims on the 99 International were prepared for painting; Maintenance was completed on Chipper; Worked with Delaware Township on tree trimming/chipping; Washed trucks to remove road salt and debris; Pulled manhole along Conneaut Lake Road past VFW to check line for possible new tap-in from resident in West Salem Township; Worked on Massey-Ferguson Tractor and picked up new parts at Watson's in Hermitage, PA; Cleaned Bucket truck; Took HTPD#3 to McCandless Ford for recall work; Assisted in annual DiElectric test of Bucket Truck; Took Chevy Truck for inspection; Worked on Ford Dump Truck; Worked on Roller; Cleaned up shop various times; Installed new hand towel dispensers in Township Building; Washed police cars various times; Patched potholes on Williamson Road; Hamburg Road, Quartermile Road and Windsor Drive; Worked with Seigworth Road Supply to replace snow plow on 99 International and Ford Dump Truck; Serviced John Deere loader/backhoe; Cleaned downed tree at Bigler cemetery; Cleaned/chipped downed limbs/sticks at Hempfield Park; Cleaned/serviced mower for Greenville Baseball Boosters for Packard Field; Repaired post/replaced speed limit sign at Fredonia Road/Methodist Road; Sewer lateral inspections; Built new drill press.

Chairman Hittle opened the miscellaneous portion of the meeting. Resident Bruce Tyson of 61 Quarry Hill Road had a few questions on the 2018 budget, specifically who serviced in the roll of Township Secretary/Treasurer, Township Clerk and Zoning Administrator. He also asked about the Interfund Transfer budgeted for 2018 from the General Fund to the Capital Fund. Last he asked about viewing the 2017 audit and Chairman Hittle invited him to come into the Township Building during normal business hours to review the audit at his leisure.

Chairman Hittle asked for a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Hittle made the motion, Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

AmTrust North America.....	\$ 8,769.00
Alice Training Institute.....	\$ 595.00
Aqua Filter Fresh.....	\$ 57.35
Companion Life Insurance.....	\$ 315.17
David A. Geisel.....	\$ 239.36
Davevic Benefits Co.....	\$ 2,000.00
Wallace & Dibble.....	\$ 500.00
Dickman Directory.....	\$ 132.00
Matthew Eddy.....	\$ 209.90
Penn Power Company.....	\$ 197.12
National Fuel.....	\$ 351.48
Phil Godfrey Motors.....	\$ 100.62
Greenville Water Co.....	\$ 781.17
Hittle Auto Supply.....	\$ 923.24
Hempfield Township Municipal Authority.....	\$ 129.78
Joy Peterson.....	\$ 240.00
McGill, Power, Bell.....	\$ 1,700.00
McGranahan Plumbing.....	\$ 129.55
Mercer County General Fund.....	\$ 325.75
John Prosek.....	\$ 2,456.00
Greenville Record Argus.....	\$ 239.60
Rolling Ridge Metals.....	\$ 275.67
Roger R Shaffer, Jr.....	\$ 1,000.00

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Swingles Automotive.....	\$ 47.65
Verizon Wireless.....	\$ 237.65
Steven R Vosler.....	\$ 675.00
Wal-Mart.....	\$ 36.98
Waste Management.....	\$ 83.46
Brownies Oil.....	\$ 629.99

STATE FUND:

Penn Power Company.....	\$ 2,259.70
The ODB Company.....	\$ 202.74
US Municipal.....	\$ 300.06
Seigworth Road Supply.....	\$ 8,279.90