

April 7, 2020

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, April 7, 2020, at 7:00 P.M. in the Township Municipal Building.

All of the Supervisors were present. .

Chairman Gary Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was no public comment.

Chairman Hittle said he would entertain a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of March 3rd, 2020. Supervisor Geisel made that motion, Supervisor Todd Hittle duly seconded the motion and it was unanimously approved by Chairman Gary Hittle. Motion carried. Chairman Hittle noted that the minutes are a public document and may be viewed at the Township Building during regular business hours.

Chairman Hittle noted that the official opening of the Hempfield Township Municipal Park for 2020 will be on Monday, April 27th.

Tax Exonerations in the amount of \$319.35 have been requested by Hempfield Township Tax Collector William Fagley. A motion by Supervisor Geisel to approve with a second from Supervisor Hittle. Chairman Hittle unanimously approved, motion carried.

Resolution R10-2020 has been prepared to approve the updated Emergency Management Plan for Hempfield Township. A motion by Supervisor Hittle to approve the updated Emergency Management Plan was presented. Supervisor Geisel seconded and it was unanimously approved by Chairman Hittle. Motion carried.

Next, Chairman Hittle said a motion is needed for permission for the Township Secretary to hire up to three (3) students for summer employment at the Township Park and helping the maintenance crew. Supervisor Geisel made the motion that the Secretary be permitted to hire up to three (3) students for summer employment. Supervisor Hittle duly seconded the motion, and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said the Supervisors remind all Township residents that every resident who had earned income from any source during the calendar year of 2019 must file a Township wage tax return with Berkheimer Tax Administrators on or before July 15, 2020. This return is required even though, in most instances, the wage tax has been withheld by the employer. This return is required regardless of age, amount of earnings, or place of employment. Information can be obtained from the local Berkheimer Office in Hermitage, PA or on the Berkheimer website. Those who have or will ask the IRS for an extension are also required to notify Berkheimer.

Next on the Agenda is the viewing of reports of the various Township departments for the month of March. The police report was first presented. The men worked 789 man hours and traveled 4,861 miles. They issued 7 traffic citations, and 5 non-traffic citations. There were 3 accidents with one injury. There were 491 criminal-related incidents, 181 service incidents, 21 police information, and 5 additional traffic related incidents. Property stolen was in the amount of \$200.00 with all recovered. No property damage was reported.

There was one zoning permit issued by the Zoning Administrator for the month of March. It was issued to; Nathan Roberts of 41 South Park Blvd. for a garage at an estimated market value of \$13,400.00.

The maintenance report was next. Checked washout on Bentley Avenue and filled with stone for temporary fix; Checked ditches after a number of storms; Checked Windsor Drive Sewer Main for back up; Inspected new driveway pipe along Gibson Road for logging/lumber removal job; Ditched along St. Glory and Callahan Roads; Opened plugged sewer main along Windsor Drive; Replaced hydraulic hose on Massey Ferguson/Tiger Ditcher and refilled system with fluid; Replaced bearings/belts/pulleys on Ex-Mark Zero Turn Mower; Took HTPD Unit#1 to Mercer Co. COG Garage for work on dash camera; Worked on and replaced overhead garage door on Hut at Township Building; Emptied anti-skid/salt from plow trucks; Worked on Ford Pick up to replace fuel pump in tank; Worked on sewer jetter to fix water leaks; Jetted sewer line on Windsor Drive due to back up; Marked various PA One Calls; Worked on new man door in Hut at Township Building; Washed HTPD vehicles numerous times; Cleaned spreaders of salt/anti-skid; Cleaned around Township Building; Cleaned inside garage and Township Building; Finished repairs of Ex-Mark Zero Turn Mower; Maintenance on John Deere Backhoe; Working on Dixon Zero Turn Mower; Trip to 5 Star John Deere Dealer in Waterford, PA to pick up new ditching bucket; Worked on storage rack in hut at Township Building; Rebuilt creeper; Built new Jack Stands; Inspection of Chevy Pick Up; Worked with contractor to identify issue with sewer main on Windsor Drive, collapsed sewer lateral indentified as problem; Working with Advantage Contractors to repair sewer main on Windsor Drive; Cleaned Township vehicles inside and outside; Painted new Trash cans for Hempfield Park.

Chairman Hittle asked for a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Hittle made the motion, Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

Aqua Filter Fresh.....	\$ 44.95
Busy Beaver.....	\$ 53.83
BSFCU.....	\$ 99.96
Cintas.....	\$ 179.70
Companion Life Insurance.....	\$ 325.42
DCED.....	\$ 9.00
Penn Power.....	\$ 334.87
David A. Geisel.....	\$ 68.80
Wallace & Dibble.....	\$ 500.00
National Fuel.....	\$ 104.66
Gary E Hittle.....	\$ 68.80
Greenville Water Co.....	\$ 84.18
Hittle Auto Supply.....	\$ 515.28
Hempfield Township Municipal Authority.....	\$ 129.78
Joshen Paper of PA.....	\$ 112.37
Kelly Hittle.....	\$ 280.00
Kathy's Kreations.....	\$ 24.00
McGranahan Plumbing.....	\$ 75.00
Mercer Co. Regional Planning Comm.....	\$ 648.00
M & R Power Equipment.....	\$ 415.60
NMS Labs.....	\$ 275.00
Open Signs.....	\$ 14.00
Greenville Record-Argus.....	\$ 232.70
Roger R. Shaffer.....	\$ 750.00
Shred-It USA LLC.....	\$ 107.70
Steven R. Vosler.....	\$ 450.00
Walters Office Products.....	\$ 101.00
Advantage Auto Parts.....	\$ 4.55
Rolling Ride Metals.....	\$ 86.70
Verizon Wireless.....	\$ 238.76
Mary Lentz.....	\$ 75.54
Zito Business Commercial.....	\$ 200.00
R.N.Goss Gas Products.....	\$ 9.00
Tractor Supply Co.....	\$ 270.79
MEIT.....	\$ 1,115.27
Witmer Associates.....	\$ 696.65
Brownies Oil Comp.....	\$ 232.32

STATE FUND:

Penn Power Company.....	\$ 2,141.09
Lakeland Aggregates.....	\$ 1,262.66
Whitman, Requardt & Associates.....	\$ 8,209.71
U.S. Municipal.....	\$ 883.73
Zacherl Motor Truck Sales, Inc.....	\$ 130.01
Point, Spring and Driveshaft Co.....	\$ 1,157.97
Mission Pest Management.....	\$ 875.00