

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 6, 2019, at 7:00 P.M. in the Township Municipal Building.

All of the Supervisors were present.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 1, 2019. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said Resolution No. R10-2019 has been prepared to appoint the Township Secretary/Treasurer as its authorized Official for the Green-Light Go Grant and to provide them with authority to execute the Grant Agreement. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R11-2019 has been prepared for the transfer of funds in the State Fund Budget for 2019. Chairman Hittle instructed the Secretary to read Resolution R11-2019, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R11-2019 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle said the term of Hempfield Township Municipal Authority Board member and Chairman Keith R. Hittle has expired.; The Supervisors need to reappoint Keith R. Hittle for a 5 year term expiring November 6th, 2024. A motion was made by Supervisor Geisel to reappoint Keith R. Hittle to the Township Municipal Authority Board for a 5 year term. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried

Chairman Hittle presented the tentative annual budget for 2020 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2020 totaling \$1,825,381.00 including estimated cash and securities on hand on January 1, 2020 totaling \$505,833.00 (excluding \$250,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,319,548.00. The General Fund revenue estimated included total estimated tax revenues of \$1,004,860.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Other estimated General Fund revenues included \$52,945.00 from Licenses and Permits; \$13,587.00 from Fines, Forfeits and Costs; \$23,471.00 from Interest and Rents; \$111,666.00 from Intergovernmental Revenues; \$91,400.00 from Charges for Services; \$5,610.00 from Miscellaneous Sources and \$4,059.00 from Other Financing Sources.

November 6, 2019 (continued)

Estimated General Fund expenditures for 2019 totaled \$1,825,381.00. The estimated General Fund appropriations included \$203,313.00 for Administration; \$49,093.00 for Municipal Buildings, making a total estimated appropriation of \$252,406.00 for General Government. Police Protection costs were estimated at \$883,763.00; Fire Protection services were estimated at \$70,857.00; Protective Inspection costs were estimated at \$25,500.00; Planning and Zoning costs were estimated at \$14,700.00; and Emergency Management costs were estimated at \$500.00 for a total of \$995,320.00 for Protection to Persons and Property. The combined appropriations for Health and Sanitation purposes totaled \$18,350.00. Estimated appropriations for Highway purposes from the General Fund totaled \$378,151.00. Other estimated General Fund expenditures included a total of \$3,600.00 under Other Expenditures for Cemeteries and Flood Control; \$51,554.00 under Culture and Recreation for the Township Municipal Park and Libraries; \$4,000.00 under Miscellaneous; \$2,000.00 for Other Financing Uses; and \$120,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 28th and 29th for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 7 – Training, November 9 – Trip to inspect used Quint (ladder truck with tank/pump); November 11 – Directors Meeting and Membership Meeting; November 14 – Work Session; November 19 – County Fire Chiefs Meeting; November 20 – North Group Training; November 29 – Black Friday Breakfast Fundraiser. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

November 6, 2019 (continued)

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 806 man hours and traveled 4,194 miles. They issued 8 traffic citations, and 2 non-traffic citations. There were Five (5) accidents with one injury. There were 503 criminal-related incidents, 237 service incidents and 35 police information.

The fire report for the month of October noted 12 incidents including 1 fire; 1 passenger vehicle fire; 1 brush fire; 1 Natural Gas leak; 1 Power Line Down; 1 Person in Distress; 1 Smoke/Odor Removal; 1 Police Matter; 1 Good Intent Call; 2 Dispatched then cancelled en route and 1 Alarm System Activation.

Next viewed were three zoning permits issued by the Zoning Administrator for the month of October. They were issued to Sam Genovesi of 7 Templeton Avenue for a storage shed at an estimated market value of \$3000.00; Charles and Ronda Uber of 5 Templeton Avenue for a single family residence at an estimated market value of \$178,000.00 and Art Brown of 350 Mercer Road for an RV/Boat Storage unit at an estimated market value of \$2500.00.

The maintenance report for October was then viewed. Railroad crossing signs were painted on Hamburg Road; Trimmed limbs to open street signs along West Methodist Road; Trimmed limbs to open street signs along Ruth Street; Painted yellow cross hatch along Williamson Road just south of the Traffic Signal; Rebuilt a catch basin along East Windridge; Removed old curbing and formed/poured new curbing along East Windridge; Cleaned ditches along Gibson Road; Straightend sing posts along St. Glory Road; Sprayed weeds at park; Mowed/Mulched leaves at Park; Set up pavilions for rentals at Park; Cleaned brush around bridges along St. Glory Road; Cleared Beaver Dam along West Methodist Road; Mowed grass at Park; Cleaned barn at Park; Washed HTPD vehicles various times; Cleaned downed trees along Township Roads and the Park; Cleaned grounds around Township Building; Washed Township Trucks; Cleaned/Repaired catch basins along Quailvue Drive; Poured concrete at bridges along St. Glory Road; Cut road and rebuilt base for patching on Woodshire Drive; Stopped oil leak on Toro Mower; Greased John Deere Backhoes; Moved Galion Grader from Park to Township Lot for storage; Brought in Salt Spreaders for Winter maintenance from barn at Park; Mowed locals during the month; Marked various PA One Calls.

Chairman Hittle opened the miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R10-2019

WHEREAS the Hempfield Township Supervisors need to authorize the execution of a Green Light-Go Program Gant/Reimbursement Agreement with the Commonwealth of Pennsylvania, Department of Transportation

BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the Township Secretary/Treasurer be authorized and directed to electronically sign on its behalf the attached Green Light-Go Program Grant/Reimbursement Agreement with the Department of Transportation in dotGrants and to execute all future documents related to this Grant.

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R11-2019

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various State Fund accounts in the Annual Budget for 2019 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that State Fund accounts in the 2019 Budget are in need of new and/or additional appropriations to meet the

needs and anticipated requirements of the Township for the remainder of 2019,
and

WHEREAS, the excess monies appropriated and not now needed under some
accounts can be transferred to meet the additional appropriations needed in other
accounts without increasing the total State Fund expenditures budgeted for 2019,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS
HEREBY RESOLVED by authority of the same, that the following State Fund
expenditure transfers be made in the Budget for 2019:

1. That the sum of \$25,486.58 be transferred from Account No. 35.432.245
to
Account No. 35.438.450.

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS

GENERAL FUND:

Aqua Filter Fresh.....	\$ 49.60
Busy Beaver.....	\$ 190.17
Brownies Oil Company.....	\$ 1,163.48
BSFCU.....	\$ 429.76
Cintas.....	\$ 128.32
Companion Life.....	\$ 325.39
David A. Geisel.....	\$ 68.80
Penn Power.....	\$ 376.44
National Fuel.....	\$ 86.03
Gary E. Hittle.....	\$ 68.80
Greenville Water Co.....	\$ 64.33
H.A. Thomson.....	\$ 587.00
Hittle Auto Supply.....	\$ 506.42
Kelly Hittle.....	\$ 300.00
Mercer County Bar Association.....	\$ 43.75
McGranahan Plumbing.....	\$ 13.50
Mary Lentz.....	\$ 79.98
NMS Labs.....	\$ 524.00
Northwest PA Cheifs Assoc.....	\$ 15.00
Reeves Info.Tech.....	\$ 140.00
Roger R Shaffer.....	\$ 750.00
Shred-It.....	\$ 108.14
Swingles Automotive.....	\$ 111.57
Verizon Wireless.....	\$ 547.20

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Steven R Vosler.....	\$ 1,350.00
Waste Management.....	\$ 97.68
John Prosek.....	\$ 635.00
Davevic Benefits.....	\$ 50.00
Tractor Supply Co.....	\$ 61.97

STATE FUND:

Penn Power.....	\$ 2,126.41
Lakeland Aggregates.....	\$ 2,982.28
White Rock Silica Sand Co.....	\$ 147.67
JJ Kennedy, Inc.....	\$ 1,245.00
Morton Salt, Inc.....	\$ 1,541.04
Landfried Paving.....	\$ 2,858.00