

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 7, 2018, at 7:00 P.M. in the Township Municipal Building.

All of the Supervisors were present. Paul C. Rankin from Country Fair, Inc. of 2251 East 30th Street, Erie, PA was in attendance.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 2, 2018. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R11-2018 has been prepared for the transfer of funds in the State Fund Budget for 2018. Chairman Hittle instructed the Secretary to read Resolution R11-2018, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R11-2018 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R12-2018 has been prepared for the transfer of a restaurant liquor license from the Wheatland Borough to 14 Hadley Road, Greenville, PA. He instructed the Secretary to read Resolution No. R12-2018, and he did. A motion was made by Supervisor Geisel to approve Resolution No. R12-2018. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried

Chairman Hittle said that Resolution No. R13-2018 has been prepared to grant an easement for an Off-Lot Sewage Facilities Treatment Facility to Township Resident Jason B. Hickernell of 53 Quarry Hill Road. He instructed the Secretary to read Resolution No. R13-2018 and he did. A motion was made by Supervisor Geisel to approve Resolution No. R13-2018. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle presented the tentative annual budget for 2019 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2019 totaling \$1,721,626.00 including estimated cash and securities on hand on January 1, 2019 totaling \$432,963.00 (excluding \$250,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,288,663.00. The General Fund revenue estimated included total estimated tax revenues of \$996,421.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Other estimated General Fund revenues included \$45,435.00 from Licenses and Permits; \$14,014.00 from Fines, Forfeits and Costs; \$15,964.00 from Interest and Rents; \$102,379.00 from Intergovernmental Revenues; \$94,950.00 from Charges for Services; \$5,750.00 from Miscellaneous Sources and \$2,750.00 from Other Financing Sources.

November 7, 2018 (continued)

Estimated General Fund expenditures for 2019 totaled \$1,721,626.00.00. The estimated General Fund appropriations included \$198,553.00 for Administration; \$33,174.00 for Municipal Buildings, making a total estimated appropriation of \$231,727.00 for General Government. Police Protection costs were estimated at \$815,128.00; Fire Protection services were estimated at \$68,754.00; Protective Inspection costs were estimated at \$25,500.00; Planning and Zoning costs were estimated at \$12,750.00; and Emergency Management costs were estimated at \$500.00 for a total of \$922,632.00 for Protection to Persons and Property. The combined appropriations for Health and Sanitation purposes totaled \$18,100.00. Estimated appropriations for Highway purposes from the General Fund totaled \$347,557.00. Other estimated General Fund expenditures included a total of \$3,600.00 under Other Expenditures for Cemeteries and Flood Control; \$52,010.00 under Culture and Recreation for the Township Municipal Park and Libraries; \$4,000.00 under Miscellaneous; \$2,000.00 for Other Financing Uses; and \$140,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 22nd and 23rd for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 1 – Training, November 8 – Training; November 12 – Directors Meeting and Membership Meeting; November 20 – County Fire Chiefs Meeting; November 29- Training. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 891 man hours and traveled 4,714 miles. They issued 26 traffic citations, and 1 non-traffic citations. There were Five (5) accidents with no injuries. There were 90 criminal-related incidents, 274 service incidents, 71 police information, and 16 additional traffic related incidents.

The fire report for the month of October noted 1 incident which was aid given to a neighboring department.

Next viewed were Seven (7) zoning permits issued by the Zoning Administrator for the month of October. They were issued to Country Fair, Inc. of 14 Hadley Road for a new sign at an estimated market value of \$20,000.00; Patrick and Jessica Austin of 350 Fredonia Road for a storage garage at an estimated market value of \$24,00.00; Paul Marini of 135 Hamburg Road for a garage at an estimated market value of \$25,000.00; John B. Reeher of 73 Conneaut Lake Road for a garage at an estimated market value of \$4,250.00; Chad and Aimee Forsythe of 17 Cedar Drive for a privacy fence at an estimated market value of \$5,000.00; Nancy Jefferies of 312 8th Avenue for a storage building at an estimated market value of \$17,000.00; and Wal-Mart#2674 of 45 Williamson Road for a grocery pick-up/interior renovation at an estimated market value of \$300,000.00.

The maintenance report for October was then viewed. Williamson Road was painted with turn arrow and crosswalk; Put road salt into barn; Templeton Avenue ditch was cleared of debris and culvert pipe was opened; Removed a downed tree from Frye Road; Filled broken road edges with cold patch along Eastwood and Wasser Roads; Lined Holiday Lane South ditch with rip-rock to prevent erosion; Cleaned debris from ditch along Quarry Hill Road; Washed HTPD vehicles various times; Serviced Toro mower; Serviced GMC dump truck; Adjusted hood gasket on Massey Ferguson Tractor; Picked up 99 International Dump Truck from Seigworth Road Supply in Knox, PA; Cleaned pavilion at Hempfield park and removed garbage; Mowed grass at Township Building and Fire Hall; Fabricated barricade signs and Detour signs; marked various PA One Calls; Took HTPD#3 to diagnose vehicle codes relating to steering column issues; Painted Handicap parking space at Township Building; Repaired/painted sign in front of Township Building; Checked ditches for storm water flow; Cleaned ditches along Gibson Road; Running Tiger Ditcher along township roads; Mixing anti-skid/road salt for winter road maintenance; Winterized pavement roller for storage at Park Barn; Serviced John Deere backhoe; Serviced Chevy Pick-Up; Worked on Ford Dump for winter maintenance; Worked on Ford Pick-Up for winter maintenance; Serviced HTPD Unit #1; Installed new road sign along Hamburg Road.

Chairman Hittle opened the miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

November 7, 2018 (continued)

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R11-2018

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various State Fund accounts in the Annual Budget for 2018 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that State Fund accounts in the 2018 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2018, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet the additional appropriations needed in other accounts without increasing the total State Fund expenditures budgeted for 2018,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following State Fund expenditure transfers be made in the Budget for 2018:

1. That the sum of \$5000.00 be transferred from Account No. 35.430.74 to Account No. 35.437.250.
2. That the sum of \$2,000.00 be transferred from Account No. 35.431.450 to Account No. 35.438.245.
3. That the sum of \$25,200.00 be transferred from Account No. 35.432.245 to Account No. 35.438.450.
4. That the sum of \$3500.00 be transferred from Account No. 35.430.26 to Account No. 35.432.245

November 7, 2018(continued)

CERTIFICATION

I, TODD P. HITTLE, HEMPFIELD TOWNSHIP SECRETARY, do hereby certify that the foregoing Resolution is a true and correct copy of a Resolution duly enacted by the Hempfield Township Board of Supervisors at the Regular Meeting held on November 7, 2018, as the same appears in the Minutes Book of the Supervisors.

Secretary _____, Township

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R12-2018

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF HEMPFIELD TOWNSHIP, MERCER COUNTY,
PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT
LIQUOR LICENSE NO R-17084 INTO HEMPFIELD TOWNSHIP.**

WHEREAS, Act 141 of 2000(“the Act”), which amends the Commonwealth’s Liquor Code, authorizes the Pennsylvania Liquor Control Board to approve, in certain instances, the transfer of restaurant liquor licenses across municipal boundaries within the same county regardless of the quota limitations provided for in Section 461 of the Liquor Code if sales of liquor and malt or brewed beverages are legal in the municipality receiving the license; and

WHEREAS, the Act requires the receiving municipality to issue a resolution approving the inter-municipal transfer of the liquor license from the transferring municipality prior to an applicant’s submission of an application to the Pennsylvania Liquor Control Board; and

WHEREAS, amendments to the Liquor Code stipulate that, prior to adoption of a resolution by the receiving municipality, at least one hearing be held for the

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purpose of permitting interested individuals residing within the municipality to make comments and recommendations regarding the applicant's intent to transfer a liquor license into the receiving municipality; and

WHEREAS, an application for transfer filed under the Act must contain a copy of the resolution adopted by the municipality approving the transfer of a restaurant liquor license into the municipality.

NOW, THEREFORE, BE IT RESOLVED, that Country Fair, Inc. has requested the approval of the Board of Supervisors of Hempfield Township, Mercer County, Pennsylvania for the proposed transfer of a Pennsylvania restaurant liquor license to its facilities located at 14 Hadley Road, Greenville, PA, with the understanding that said transfer must be approved at a later date by the Pennsylvania Liquor Control Board; and

BE IT FURTHER RESOLVED, that the Hempfield Township Board of Supervisors have held a public hearing to receive comments on the proposed liquor license transfer and, after consideration of the issues, finds that the transfer of a restaurant liquor license into Hempfield Township, Mercer County, Pennsylvania, by the applicant will not be detrimental to the welfare, health, peace and morals of Hempfield Township or its inhabitants; and

BE IT FURTHER RESOLVED, that Hempfield Township approves, by adoption of this Resolution, the proposed transfer of restaurant liquor license R-17084 into Hempfield Township by Country Fair, Inc.; and

BE IT FURTHER RESOLVED, that the license transfer is subject to approval by the Pennsylvania Liquor Control Board.

NOW, THEREFORE, BE IT RESOLVED AND INTENDED, this 7th day of November, 2018 by the Supervisors of the Township of Hempfield, Mercer County, PA.

November 7, 2018(continued)

CERTIFICATION

I, TODD P. HITTLE, HEMPFIELD TOWNSHIP SECRETARY, do hereby certify that the foregoing Resolution is a true and correct copy of a Resolution duly enacted by the Hempfield Township Board of Supervisors at the Regular Meeting held on November 7th, 2018, as the same appears in the Minutes Book of the Supervisors.

Township Secretary

HEMPFIELD TOWNSHIP,
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R13-1018

**RESOLUTION TO APPROVE OFF-LOT SEWAGE
SYSTEM EASEMENT AGREEMENT.**

WHEREAS, Jason B. Hickernell is the owner of real property located at 53 Quarry Hill Road, Hempfield Township, Mercer County, Pennsylvania, said real property being more specifically described in a deed recorded in the Office of Recorder of Deeds of Mercer County at No. 2018-6086; and

WHEREAS, Jason B. Hickernell is required by the Pennsylvania Department of Environmental Protection to install a small flow sewage treatment facility (“SFTF”); and

WHEREAS, the SFTF must discharge treated effluent into a stream located on adjacent real property across Quarry Hill Road; and

WHEREAS, Jason B. Hickernell has requested from Hempfield Township an easement agreement permitting installation of a discharge pipe under and across 53 Quarry Hill Road, a township road of Hempfield Township, Mercer County; and

WHEREAS, Hempfield Township has agreed to enter into an Easement Agreement in order to facilitate the SFTF; and

WHEREAS, the parties have negotiated the terms of an off-lot sewage system easement agreement, a copy of which is attached hereto and incorporated herein;

NOW, THEREFORE, with the foregoing recitals incorporated herein and made part hereof, be it resolved, and it is hereby resolved by the Supervisors of Hempfield Township as follows:

1. The proposed off-lot sewage system easement agreement between Jason B. Hickernell and Hempfield Township establishing an easement across Quarry Hill Road is approved.

2. The width of the easement is 20 feet and the location is as described in the proposed off-lot sewage system easement agreement.
3. This resolution approving the easement agreement is subject to final approval of its terms by the township solicitor and is subject to installation of the proposed small flow sewage treatment facility at the site at 53 Quarry Hill Road, Hempfield Township, as approved by the Pennsylvania Department of Environmental Protection.

Adopted by the Hempfield Township Board of Supervisors at a duly convened public meeting this 7th day of November, 2018.

CERTIFICATION

I, TODD P. HITTLE, HEMPFIELD TOWNSHIP SECRETARY, do hereby certify that the foregoing Resolution is a true and correct copy of a Resolution duly enacted by the Hempfield Township Board of Supervisors at the Regular Meeting held on November 7, 2018, as the same appears in the Minutes Book of the Supervisors.

Township Secretary

GENERAL FUND:

David A. Geisel.....	\$ 50.00
Gary E. Hittle.....	\$ 50.00
Aqua Filter Fresh.....	\$ 57.35
Bessemer System Federal Credit Union.....	\$ 128.83
Brownies Oil Company	\$ 935.97
Companion Life.....	\$ 315.17
David A. Geisel.....	\$ 239.36
Davevic Benefit Co.....	\$ 1,000.00
Davevic Benefit Co.....	\$ 50.00
Penn Power.....	\$ 277.24
Flynn's Tire.....	\$ 485.20
National Fuel.....	\$ 92.88
Greenville Regional Lock-Up.....	\$ 1,446.50
Greenville Water Co.....	\$ 785.27
Hittle Auto Supply.....	\$ 1,163.94
Joy Peterson.....	\$ 240.00
Mercer County Bar Association.....	\$ 43.75
John Prosek.....	\$ 810.00
PA Township Health Insurance Co-Op.....	\$ 200.16

Greenville Record-Argus.....	\$ 115.40
Red Diamond Uniform.....	\$ 720.64
Roger R Shaffer.....	\$ 1,000.00
Swingles Automotive.....	\$ 58.65
Steven R Vosler.....	\$ 450.00
Verizon Wireless.....	\$ 239.62
Wal-Mart.....	\$ 91.66
Waste Management.....	\$ 85.53
Witmer Associates.....	\$ 1,917.92
Quill Corporation.....	\$ 163.26
Busy Beaver Building Supplies.....	\$ 32.72
MEIT.....	\$ 1,109.28
Zito Business	\$ 200.00
Gall's.....	\$ 164.89
Tractor Supply Co.....	\$ 232.08

STATE FUND:

Penn Power.....	\$ 2,109.96
Stephenson Equipment, Inc.....	\$ 214.19
Seigworth Road Supply, Inc.....	\$ 2,195.25
Morton Salt, Inc.....	\$ 1,420.84
U.S. Municipal.....	\$ 140.33
Lakeland Aggregates.....	\$ 1,492.21