

December 3, 2019

REGULAR MEETING

A Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, December 3, 2019, at 7:00 P.M. in the Hempfield Township Municipal Building.

Chairman Gary Hittle, Vice-Chair Dave Geisel and Supervisor Todd Hittle were present. Also in attendance was Richard Stanley of 8 Fox Creek Drive.

Chairman Gary Hittle called the meeting to order.

Chairman Hittle opened the Public Comment portion of the meeting. There was none.

Chairman Hittle entertained a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of November 5, 2019. Supervisor Geisel made the motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of November 5, 2019 and it was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

Chairman Hittle asked the secretary to read the Resignation Letter submitted by Elected Property Tax and Per Capita Tax Collector William H. Blatt. Secretary Hittle read the letter in full. Chairman Hittle thanked Mr. Blatt for his years of service to the Township and Township residents. Supervisor Geisel made a motion to accept the resignation effective December 31, 2019 and the motion was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

Chairman Hittle said the Supervisors have reviewed the annual budget for 2020 and noted that it is the same preliminary budget as presented at the November 5th Meeting. Chairman Hittle asked the secretary to read Resolution R12-2019 setting forth the official Annual Budget for 2020. Following the reading, Supervisor Geisel made a motion to adopt Resolution No. R12-2019 without change and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that the Township Business office will be closed over the Christmas and New Year's holidays on Tuesday, December 24 and Wednesday, December 25 as well as Wednesday, January 1st, 2020.

The next order of business is to officially levy the tax rate for 2020, said Chairman Hittle, and a Resolution has been prepared fixing this tax rate. Secretary Hittle read in full Resolution No. R13 -2019 fixing the tax rate for the year 2020 at 9.17 mills. After the reading, Chairman Hittle asked if there were any questions or comments. There was no response. Supervisor Geisel made a motion to adopt Resolution No. R14-2017 without change. The motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that official authorization should be given to the Secretary to complete Form MS-965 and Form MS-965S, which are the Actual Use Report of State

Funds for 2017 and the Municipal Planned Use Report for 2018. These forms are to be submitted to the Pennsylvania Department of Transportation, making any necessary adjustments after receiving the year-end interest earnings report. Supervisor Geisel made a motion authorizing the Secretary to complete Forms MS-965 and MS-965S making any Necessary adjustments. This motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda, Chairman Hittle asked the secretary to read Resolution R14-2019 for transfers in the General Fund Budget for 2019. Secretary Hittle read Resolution R14-2019 in full. Motion was made by Supervisor Geisel and a seconded from Supervisor Hittle to adopt Resolution R14-2019. Chairman Hittle unanimously approved. Motion carried.

Chairman Hittle said the Supervisors need to review and approve the activities of the Hempfield Township Volunteer Fire Department. For the month of December, they are: Dec. 5- Training; Dec. 7- Greenville Christmas Parade; December 9- Directors/Membership Meeting; Dec. 12- Work Session; Dec.19- Training. A motion was made by Supervisor Geisel and it was seconded by Supervisor Hittle to approve the participation of the Hempfield Township VFD members in the above-mentioned activities. The motion was unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of November. The police report for the month of November was first presented. The men worked 756 man hours and traveled 3,938 miles. They issued 4 traffic citations, and 2 non-traffic citations. There were 5 accidents with no injuries. There were 508 criminal-related incidents, 240 service incidents, 33 police information, and 6 additional traffic related incidents. Property stolen was in the amount of \$110.00 with no property recovered. There were no reports of property damaged.

The fire report for the month of November revealed 4 incidents in the district including 1 assist for a building fire in Perry Township; 2 Dispatched and cancelled en route calls and a Special incident responded to at the intersection of Wasser Bridge Road and Hamburg Road.

Next viewed were 2 zoning permits issued by the Zoning Administrator for the month of November. They were: Paul and Charity Pryborowski of 153 Fredonia Road for a single family dwelling at an estimated market value of \$226,000.00 and to Ervin Byler of 230 Donation Road for a sawdust bin at an estimated market value of \$1500.00.

The maintenance report was then reviewed. Downed trees were removed from Gibson Road; Road Closed Signs were put up on Mehard Avenue due to downed power lines; Road Closed Signs were put up on Williamson Road due to downed power lines; Mixed salt and anti-skid for winter maintenance; Installed snow stakes along various Township Roads; Salted/treated roads during snow/ice storm; Took Township Bucket Truck to the Park Storage Barn for the winter; Took the Roller to the Park Storage Barn for the winter; Removed the mower and installed the ditcher on the Massey Ferguson Tractor; Installed Salt Spreaders on Township Trucks for winter maintenance; Maintenance on the Henderson V Salt Spreader; Reset Pedestrian Bridge along South Park Blvd. that crosses Saul Run; Removing downed limbs and leaves at the Park; Maintenance on the Backhoe

and Chevy Pickup; Worked on the Ford Dump for winter maintenance; Worked on the GMC Dump for winter maintenance; Washed HTPD vehicles various times; Removed playground equipment for winter storage at Hempfield Park; Cleaned Township Trucks; Removed/mulching leaves at Country Estates; Mulched leaves at Bigler Cemetery; Mulched leaves at the Township Building; Worked on plow on Ford Pick-up Truck; Went to Knox, PA to pick up parts for Henderson V Spreader; Took street sweeper to the Park Storage Barn for the winter; Investigate sewer smell along Hadley Road; Working with Greenville Municipal Authority to clean Hadley Road Sewer line.

Chairman Hittle opened the Miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn and it was seconded by Supervisor Geisel. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

Aqua Filter Fresh.....	\$ 41.85
Busy Beaver.....	\$ 58.54
BSFCU.....	\$ 284.31
Companion Life.....	\$ 325.42
Commonwealth of PA.....	\$ 50.00
David A Geisel.....	\$ 68.80
Penn Power.....	\$ 201.15
Daniel Eaves.....	\$ 159.95
Greenville Regional Lock-Up.....	\$ 1,980.00
National Fuel.....	\$ 127.76
Gary E Hittle.....	\$ 68.80
Greenville Water Co.....	\$ 77.31
Hittle Auto Supply.....	\$ 834.26
Jackson's Truck & Towing Svc.....	\$ 200.00
Kelly Hittle.....	\$ 240.00
John G. Bost.....	\$ 300.00
Wallace & Dibble.....	\$ 500.00
PA Township Health Insurance Coop.....	\$ 200.16
Pitney Bowes.....	\$ 56.52
John Prosek.....	\$ 635.00
Greenville Record-Argus.....	\$ 30.30
Roger R. Shaffer, Jr.....	\$ 750.00

December 3, 2019(continued)

Staples Credit Plan.....	\$ 32.97
Verizon Wireless.....	\$ 241.87
Steven R. Vosler.....	\$ 225.00
Wal-Mart.....	\$ 198.64
Waste Management.....	\$ 97.80
Witmer Associates.....	\$ 2,037.95

STATE FUND:

Penn Power.....	\$ 2,126.42
White Rock Silica Sand Co., Inc.....	\$ 556.47
Seigworth Road Supply Co.....	\$ 1,840.86

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R12-2019

A **RESOLUTION** of the Township of Hempfield in the County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2020.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2020, the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2020 for the specific purposes set forth on the following pages.

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

Adopted this 3rd day of December, A.D. (year) 2019.

_____ Chairman of the Board of Township
Supervisors

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

TOWNSHIP OF THE SECOND CLASS
TAX LEVY RESOLUTION
RESOLUTION NO. R13-2019

A RESOLUTION OF THE Township of Hempfield, County of Mercer,
Commonwealth of Pennsylvania, fixing the tax rate for the year 2020.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by
the Board of Township Supervisors of the Township of Hempfield, County of Mercer,
Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and Occupations
within the Township subject to taxation for the fiscal year 2020 as follows:

Tax rate for general purposes, the sum of00917 mills
on each dollar of assessed valuation, or the sum of0917 cents
on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each	Cents on
Tax Rate for General Purposes	<u>.00917 Mills</u>	<u>.0917</u>
TOTAL	<u>.00917 Mills</u>	<u>.0917</u>

That any resolution, or part of resolution, conflicting with this resolution be and the
same is hereby repealed insofar as the same affects this resolution.

Adopted the 3rd day of December, A.D. 2019.

_____ Chairman of the Board of Township Supervisors

Elected Executive

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R14-2019

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under General Fund accounts in the Annual Budget for 2019 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that additional General Fund accounts in the 2019 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2019, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet additional appropriations needed in other accounts without increasing the total General Fund expenditures budgeted for 2019,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following General Fund expenditure transfers be made in the Budget for 2019:

1. The sum of \$1853.00 be transferred from Account No. 411.363 to Account No. 411.500.
2. The sum of \$1,000.00 be transferred from Account No. 411.363 to Account No. 411.321.
3. The sum of \$10,000.00 be transferred from Account No. 438.450 to Account No. 438.100
4. The sum of \$2,000.00 be transferred from Account No. 454.352 to Account No. 454.100

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS